



LORETO CONVENT SCHOOL

FINANCIAL INFORMATION

20

22

SCHOOL FEES 2022



Loreto Convent School is an independent, fee-paying School. We rely heavily on the faithful payment of school fees (our main source of income) by our parents, to ensure that the school remains operational. School fees are categorised into: monthly fees per learner, extra fees per learner and a building levy that is payable per account. Day care is offered by the school at an extra cost per month (No food is provided). We encourage parents to pay by debit order wherever possible, as it simplifies the payment process for parents and for the school. We appeal to parents not to pay fees with cash at the school, as it presents a security risk to the school. Cash deposits are also discouraged, as the bank fees charged on these deposits are significant. Please therefore ensure that payments are made by EFT or per debit order. A NUpay card system has also been put into place, which allows for bank cards payments to be scheduled monthly ahead of time. For more information regarding this, please contact the finance office.



LORETO CONVENT SCHOOL

P O Box 11381
The Tramshed
0126
Tel: 0123266342
Fax: 0123242780
E-mail: finance@loreto.co.za

Banking details: Standard Bank Main Account
Bank: Standard Bank of S.A Ltd
Branch code: 051001
Account holder: Loreto Convent School
Account number: 010387927
Account type: Cheque

ACCOUNT STATEMENT ON 14 JANUARY 2021

Account reference: 1033 (MNI002)

Learner information:

P O Box 13487
The Tramshed
Pretoria 0126
Tel: 0845807241

Please cut on the dotted line and send the top part back with your payment

Please ensure that you use the correct four digit reference number when making your payment. The number may be found at the top of your statement as indicated above. (Please note that this is merely an example!) Each reference number is unique and must be correct so that money can be allocated your account. For day care payments, please precede the four digit number with a 'D'. If you are paying for extra fees or books, you may use the 4 digit number, followed by a space and the 'books' or 'extra fees'.

SCHOOL FEES 2022



SCHOOL FEES		MONTHLY JAN TO NOV	EXTRA FEES
GRADE RRR	R 27 500	R 2 500	GRADE 1 R390
GRADE RR	R 36 300	R 3 300	GRADE 2 R 430
GRADE R	R 48 730	R 4 430	GRADE 3 R 510
GRADE 1 to 6	R 48 730	R 4 430	GRADE 4 R 370
GRADE 7 to 9	R 53 460	R 4 860	GRADE 5 R 370
GRADE 10 to 11	R 57 310	R 5 210	GRADE 6 R 370
			GRADE 7 R 420
GRADE 12	R 57 310	R 8 187 X7 MONTHS	GRADE 8 - 11 R220
	OR if NUpay is used - R5 731 over 10 months		GRADE 12 R375

DAY CARE	BUILDING LEVY
R 360 per month paid from February to November 2022 as a total of R 3 600 per year	A once-off payment per account of R 800 is due by 28 February 2022

School fees are due upfront by the 7th of every month and are payable over 11 months (excluding Grade 12). If your salary is paid on the 15th of every month, please make an arrangement with the finance office to accommodate this. All daycare fees are payable upfront over 10 months from February to November and are due by the 3rd of every month without exception.

In order to secure your child's place in 2022, a re-registration fee of R4 000 is payable by 30 September 2021. The fee will be allocated to your January 2022 school fees. Please note that should you pay the re-registration fee but give notice after 1 November 2021, the re-registration fee forfeits in lieu of a month's notice.

Statements are sent out on a monthly basis - if you are not receiving your statement, please contact the finance office to alert us to this.

DISCOUNT

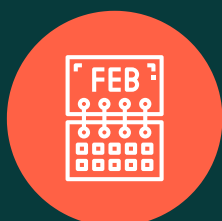


01 — FAMILY DISCOUNT

Families with a 2nd, 3rd or 4th biological sibling on the same family account, will qualify for a 5% discount on the additional learners' school fees.

Please note that should your account fall into arrears, you will immediately forfeit the discount the full amount will become payable. The total discount per year is listed below. This discount will reflect on a monthly basis on your account and does not include Grade RRR and Grade R learners.

Grade RRR to RR	- not applicable
Grade R to 6	- R 2 436.50
Grade 7 to 9	- R 2 673
Grade 10 to 11	- R 2 865



02 — SETTLEMENT DISCOUNT

If school fees are settled in full by 28 February, a 2.5% discount is applied as a once-off reduction in fees.

Grade RRR	- R 687.50
Grade RR	- R 907.50
Grade R to 6	- R 1 218.25
Grade 7 to 9	- R 1 336.50
Grade 10 to 12	- R 1 432.75



Payment

DUE DATES

**30 SEP
2021**

Re-Registration R4 000 due for all returning learners
Grade 1 to 7 Stationery due for payment

**01 JAN
2022**

Grade 1 to 7 - extra fees and building levy billed
Grade 8 to 9 - extra fees billed
textbooks billed
building levy billed

**31 JAN
2022**

Grade 1 to 9 - extra fees, building levy due for payment
Grade 8 and 9 - textbook fees due for payment

**01 FEB
2022**

Grade 10 to 12 - extra fees, building levy and textbooks billed

**28 FEB
2022**

Grade 10 to 12 - extra fees, building levy and textbooks due for payment

School fees are ALWAYS due by the 7th of every month
Day care fees are ALWAYS due by 3rd of every month

Please ensure that you adhere to these payment due dates

Should a quotation be required, please send an email to the finance office to request this.

Debit order facilities are available. Please contact the finance office for a form. Any debit order that is dishonoured will incur a penalty fee of R200 on the account.

Please note that no report card will be issued to a learner, should the account fall into arrears.

It is imperative that parents keep their contact details up to date at the school, so that important communication reaches the intended parties. If your details have changed, please send an email to admin@loreto.co.za so that changes can be made to the system.

The school is affiliated to a registered credit bureau and all account payment profiles, patterns and behaviour are recorded monthly with the credit bureau as the School sees fit. Overdue accounts are handed over for debt collection by third parties at the account holder's expense. Interest of 2% per month is charged on overdue accounts.

CONTACT DETAILS

Loreto Convent School
135 Nana Sita Street
Pretoria Central
0001

Tel: 012 326 6342

Email: finance@loreto.co.za

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