



Loreto Convent School

- 135 Nana Sita Street Pretoria • PO Box 11381 The Tramshed 0126 • Tel-School Office 012 326 6342 •
• E-mail: finance@loreto.co.za •
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IMPORTANT FINANCIAL INFORMATION – 2021

SCHOOL FEES:

- All school fees are due monthly in advance by the 7th ie. February fees should be paid by 7 February. If you get paid on the 15th of each month, we will allow payment on the 15th.
- Extra fees, the Building Levy and books for the High School must be paid in full before 28 February 2021.
- Statements are sent out monthly via email only. Should the account holder not receive a statement please contact Mrs Swart at finance@loreto.co.za
- When making a payment directly at the bank or via electronic transfer, your deposit slip / electronic transfer is your proof of payment. No receipt will be issued by the school.
- When making a payment directly at the school with a card a receipt will be issued.
- We do not accept cheque as payment and as far as possible no cash on the school premises please.
- Please use only your account reference as a reference when making a payment at the bank or via EFT.
- School fees are charged for 11 months from January to November 2021, excluding Grade 12 learners who pay over 7 months. Please make sure you pay your fees every month on time as unpaid fees will result in your child not receiving their report card during the year.

SCHOOL FEES 2021:

Nursery School	R23 430.00 or R2 130.00 for 11 months (until 13:30)
Nursery School	R28 930.00 or R2 630.00 for 11 months (until 17:30)
Grade R	R46 420.00 or R4 220.00 for 11 months (day care included)
Grade 1 – Grade 6	R46 420.00 or R4 220.00 for 11 months
Grade 7 - Grade 9	R50 820.00 or R4 620.00 for 11 months
Grade 10 – Grade 11	R54 450.00 or R4 950.00 for 11 months
Grade 12	R54 450.00 or R7 779.00 for 7 months

EXTRA FEES 2021:

Grade 1	R 360.00 per learner
Grade 2	R 400.00 per learner
Grade 3	R 450.00 per learner
Grade 4 – Grade 6	R 350.00 per learner
Grade 7	R 400.00 per learner
Grade 8	R 190.00 per learner
Grade 9	R 190.00 per learner
Grade 10	R 190.00 per learner
Grade 11	R 190.00 per learner
Grade 12	R 255.00 per learner

DAY CARE:

- Day care will be charged on the same account as school fees. Should you wish to pay day care as a separate payment from school fees please use a "D" in front of your school reference. Example: D1234– take note this is an example and is not your reference number.
- Day care is due by the 3rd of each month in advance. Even if you get paid on the 15th, the day care must still be paid by the 3rd.
- No food will be provided in 2021. Day care will comprise of supervision and study only.
- The total fee is R3 300.00 per annum or R300.00 per month from January to November 2021.

DISCOUNT:

Discount is given as follows:

Family discount – 2nd, 3rd, 4th learner a 5 % discount on school fees only. This is a once off discount and does not include nursery school learners.

*** VERY IMPORTANT*** should you not keep your account up to date, your family discount will be reversed. Any sibling discounts will be reflected monthly.

Creché – not applicable

Gr R – 6 discount is R2 321.00

Gr 7 – 9 discount is R2 541.00

Gr 10 – 12 discount is R2 722.00

Settlement discount – if the school fees are settled by 28 February 2021 a 2,5% discount is given. This is a once off discount and does not apply to creché learners.

Gr R – 6 discount is R 1 160.50

Gr 7 – 9 discount is R1 270.50

Gr 10 – 12 discount is R1 361.00

TAKE NOTE:

- All school fees are payable over 11 months, from January to November, except for Grade 12 which is payable over 7 months.
- All Day care fees are payable over 11 months, from January to November.
- The building levy remains the same, at the R750 once off fee per account.
- All extra fees and books, will appear on the statement and have to be paid by end of January 2021.
- A debit order facility is available, please send an email to finance@loreto.co.za to request a debit order form.
- Should a quote for 2021 be required, please contact the bursar at finance@loreto.co.za



LORETO CONVENT SCHOOL

P O Box 11381
The Tramshed
0126
Tel: 0123266342
Fax: 0123242780
E-mail: finance@loreto.co.za

Banking details: Standard Bank Main Account
Bank: Standard Bank of S.A Ltd
Branch code: 051001
Account holder: Loreto Convent School
Account number: 010387927
Account type: Cheque

Bank details:

Loreto Convent School
Standard Bank
Cheque account
Account number: 010 387 927
Branch code: 01 00 45

ACCOUNT STATEMENT ON 14 JANUARY 2021

Account reference: **1033** (MNI002)

Learner information:

P O Box 13487
The Tramshed
Pretoria 0126
Tel: 0845807241

Please cut on the dotted line and send the top part back with your payment

Reference: Your account number at school i.e. 1110 ** Take note that these references are only examples and must not be used. Please contact the accounts department to get your account reference. The reference will also appear on your monthly statement in the place indicated by the red circle above.